

CITIZENS' OVERSIGHT COMMITTEE
MEASURE T
REGULAR MEETING
January 17, 2008
Hemet Unified School District
1791 W. Acacia Avenue
Hemet, California 92545
7:00 p.m. or immediately after Measure E Meeting Adjournment

AGENDA

I. PRELIMINARY

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| A. | Call to Order | ACTION |
| B. | Roll Call and Establishment of Quorum | ACTION |
| C. | Approval of Agenda | ACTION |
| D. | Approval of Minutes of Meeting of September 20, 2007 | ACTION |

II. COMMITTEE COMMENTS

III. PUBLIC COMMENTS

- A. Any citizen may address the Committee concerning any item that has been described in the notice for this meeting before or during consideration of that item. No action will be taken on any item not appearing on the agenda, and the Committee Chair may limit the discussion on any item.

To address the Committee, please complete a green Comments Card located at the entrance and give it to the Secretary. The Committee Chair will call upon you during the Public Comments Session or at the time the item appears on the agenda, as indicated on your Comments Card. When called upon, please give your name and then make your statement. You will be allowed a maximum of three minutes to address the Committee. Individual speakers shall not give their time to another speaker.

IV. SPECIAL ITEMS

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|----|---|-------------|
| A. | Building Fund Audit 2006/07 – Brian Ruff, Vavrinek, Trine, Day & Co. | ACTION |
| B. | Value Engineering on Tahquitz High School (Phases 2 & 3) and Rancho Viejo Middle School – Tina Koonce and Richard Bruce, d.e.b. | INFORMATION |
| C. | Annual Report – Richard Beck | ACTION |
| D. | Project Status Report – Tina Koonce | INFORMATION |
| E. | Financial Report – Joyce Brightman | INFORMATION |
| F. | Set Date for Tour of School Facilities | ACTION |
| G. | Schedule 2008 Meetings | ACTION |

V. ADJOURNMENT

Item A: Measure T Building Fund Audit Year 2006-07

Quick Summary/Recommended Action

Review 2006/07 Building Fund Audit and approve receipt and audit report and findings.

Summary

Vavrinek, Trine, Day and Company was retained to prepare the Building Fund Audit per the requirements of a Proposition 39 general obligation bond. An audit is required annually utilizing agreed upon procedures which have been established by basic audit standards and established by the Citizens' Oversight Committee.

Item B: Value Engineering on Tahquitz High School (phases 2 & 3) and Rancho Viejo Middle School

Quick Summary/Recommended Action

Approve Construction Management, Architect and Staff Value Engineering for Tahquitz High School phases 2 & 3 and Rancho Viejo Middle School.

Summary

One of the roles of the Citizens' Oversight Committee is to evaluate the cost savings activities for bond projects. One of the ongoing costs savings measures is value engineering whereby the construction management firm in conjunction with the architect and District staff analyze cost savings in the design and constructability of the school facility.

douglas e. barnhart and Tritipo and Associates performed an effective and formalized process to reduce the costs of Tahquitz High School and Rancho Viejo Middle School as performed previously on all of our projects.

The savings were considerable. The projects were \$14 million under the estimate, however much of the savings was attributable to the much improved bidding climate.

Richard Bruce of d.e.b. will be in attendance to discuss the value engineering.

Item C: Measure T Annual Report for 2006/07

Quick Summary/Recommended Action

Recommend receipt and approval of the Measure T Annual Report for 2006/07.

Summary

Under the provision of Section 15278 of the Education Code, the Citizens' Oversight Committee shall prepare an Annual Report addressing each requirement. The attached report summarizes compliance with all requirements and limitations of law pertaining to Proposition 39 and Section 15278 et. Seq. of the Education Code. Staff is recommending that the Citizens' Oversight Committee formally receive and approve the report as compliant with said provisions of Education Code pertaining to Measure T.

Item D: Project Status Report for Measure T

Quick Summary/Recommended Action

The attached is a summary report of the status of the bond projects of Measure T.

Summary

Tina Koonce, Director of Facilities, has provided the attached report which she will present orally at the January 17, 2008 meeting.

Item E: Financial Report on Measure T

Quick Summary/Recommended Action

A periodic report presented to the Citizens' Oversight Committee for review. No action is required.

Summary

The Citizens' Oversight Committee received copies of the detailed financial report summary by project activity and amount at least quarterly. The report is presented by Joyce Brightman, accountant for the Facilities Department.

Item F: Citizens' Oversight Committee Facilities Tour

Quick Summary/Recommended Action

Select school sites to tour and select date and time.

Summary

The following projects are available to tour:

1. Tahquitz High School phase 2 and 3 construction.
2. Rancho Viejo Middle School construction.
3. Hemet High School expansion – design overview.
4. Acacia Middle School – master plan pre-design overview.

Item G: Schedule 2008 Measure T Meetings

Quick Summary/Recommended Action

Approve the dates for 2008 meetings.

Summary

The following dates suggested for the 2008 meetings are:

March 20, 2008, June 19, 2008, September 18, 2008, and December 18, 2008.